

**Draft Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
December 18, 2007 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Jack Miller, Board member, presided. No other Board members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Total Home Maintenance Inc.  
File Number 2007-02375 (Disc)

2. Jeffrey Donnell Person  
t/a JD's First Class Contracting  
File Number 2007-03526 (Disc)

Jeffrey Person – R  
Edward A. Kelly - R

3. Sunrise Premier Pools of VA Inc.  
File Number 2007-03436 (Disc)

Peter McCambridge – R

4. Mike Kerrigan  
t/a Commercial Coatings or Kerrigan Painting  
File Number 2007-02806 (Disc)

James Barnett – C  
Francis Barnett - C

The meeting adjourned at 11:34 a.m.

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Jay DeBoer, Secretary

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Custodian of Records